Collection Number: 0009

Date Finding Aid Created/Updates: July 2001

Title: Lorain County Community College, President's Office, 1963-2001


Creator: The office files were gathered by President's Office. The rest was collected by the library in lieu of regular deposits.

Extent: 4 boxes, 4.4 linear feet

Repository:

Lorain County Community College Archives
Learning Resources Center
1005 Abbe Rd.
Elyria, Ohio 44035-1691

Abstract: The office of president was in place before the school began. Consequently materials contained in the files reflect activities during the creation of the school. Mostly these contain information on the selection of the campus site and building of the campus. The more recent documents, beginning around 1980, are planning and financial reports.

Acquisition Information: It is believed that the files on the creation of the college and its campus were given to the library by Dr. Max Lerner, LCCC's first president. The rest of the material is a legacy collection, gathered by the library.

Preferred Citation:

Lorain County Community College Archives
President's Office

Access Restrictions: Available to Researchers

Copyright: Lorain County Community College

Alternative Format: none

Historical Sketch: In September 1963, the Board of Trustees appointed Dr. Max J. Lerner Administrative Directory of LCCC. His job was to guide the effort to have a 10 year levy put on the ballot and passed. He was then the Director of the Lorain School of Technology. He took the position as a half-time job, still directing the School of Technology.

Dr. Lerner became the first President of the School in December 1963. In February of 1963, the Lorain School of Technology transferred its assets to LCCC and in June of that year 33 students who had transferred from the School of Technology became the first graduates of LCCC.

In December 1970, Lerner submitted his resignation to be effective in June 1971. Thomas Bowen was
appointed interium president until Dr. Omar Olsen was about six months later.

Following Dr. Olsen was Dr. Roy A. Church. Dr. Church was hired in December 1986, took office in March 1987 and remains the president as of this writing.

Bibliographic Information: Thirty Years of Service; The First Three Decades of Ohio's Independently Governed Two-Year Colleges; With Special Empahasis on Lorain County Community College. Max J. Lerner. 1995.

Scope and Content Notes: The office files clearly center on the development of the school and building of the campus. There is a transcript of a 1963 public hearing concerning the need for a county community college. There is extensive documentation on site selection, from soil studies to site consultant report. Interestingly, there is also a letter from Spiegelberg Orchards, the owner of the Abbe Rd. site, firmly stating his opposition to selling the land.

There is extensive documentation at the time of the building. It includes correspondence with the architects, space allocation discussions and court records.

Also contained in this collection is a letter from Governor James Rhode. It presents the Governor's Award to Max J. Lerner.

There are planning documents and financial reports the bulk of which are from 1980 to the present.

Arrangement of Records: The office files believed to be deposited by Max Lerner are arranged alphabetically by topic, just as would be done by a secretary. The planning documents, financial reports and subject files are chronological within those three series.

Controlled Access Terms:

Lorain County Community College
President's Office
Max J. Lerner
Omar Olsen
Roy A. Church

Contents List:

Box: Pres 1

Series: Office files

- Appraisal report - Abbe Rd.
- Abbe Rd. improvement
- Options - Abbe Rd.
- Abbe Rd.
- Campus photos and drawings
- Change orders
- Chuckrow, Robert - construction
- Preliminary schedule - Chuckrow construction
- Collegian
- Construction bids 1965
- Contract
- Controlling board - state
- Copy letters
- Correspondence- Brubaker, Cummings, Vickrey
- Correspondence- Spiegelberg Orchards- 1964
- Court Proceedings
- Mayor Reichlin- Easement/Columbia Gas
- Easement release
- Examination report- Lorain City School District
- Fine Arts Center
- H & J Development Corporation
- Hampton Engineering Corporation
- Lease
- Lehman-Johnson Company
- Library-Administration-College Center furniture
- Library- Administration- College Center furniture contracts
- Library- Administration- College Center Phase III
- Library- Administration- College Center budget outline specifications
- Library- Administration- College Center construction bids
- Library- Administration- College Center construction budget
- Major thoroughfare plan
- Map Lorain County
- Murphy T. O. Company
- Nova Company
- Parking lot expansion
- Official plan Lorain County Community College
- Perkins & Will transmittal letter

**Box: Pres 2**

- Perkins & Will
- Planning community colleges
- Proposed policy for State of Ohio for community colleges
- Proposed road
- Purchase agreement (DeChant)
- Rental Agreements
- Resolutions (not used)
- Site - correspondence
- Site - general
- Site planning
- Sites- Lehman & Johnson
- Site request- copy
- Site request work forms
- Site- Soil boring report
- Sites- report from the committee of the Ohio Board of Regents
- Dr. Donald Love's report- action of the board on choice of college site
- Site study - Abbe Rd. acreage
- Site foundation investigation
- Site consultants
- Sites- written report by site consultants
- Sites- temporary
- Soil conditions
- Space allocation- 1st revision
- Space Allocation 2nd revision
- Space Allocation 3rd revision
- Space Allocation 4th revision
- State architects office
- Survey of college property by Laundon, Huffman & Simon 1-14-65
- Site options

**Box:** Pres 3

**Series:** Planning documents, 1980-90

- Long-range plan, 1978-83 draft
- Long-range plan, 1978-83 approved
- Long-range plan, 1978-83 planning and budgeting schedule
- Long-range plan, 1980-84 forecasts, premises and concerns, with appendix
- Long-range plan, 1980-84 forecasts, premises and concerns
- Long-range plan, 1980-84 organizational units
- Long-range plan, 1980-84
- Long-range plan, 1981-85 forecasts, premises and concerns
- Long-range plan, 1981-85 and planning/budgeting schedule 1980-81
- Long-range plan, 1981-85
- Long-range plan, 1982-86 with summary
- Long-range plan, 1982-86 planning and budgeting schedule
- Long-range plan, 1982-86
- Long-range plan, 1982-86 update
- Long-range plan, 1883-87
- Long-range plan, 1983-87 update

**Box:** Pres 3a

- Long-range plan, 1983-87 planning and budgeting schedule
- Long-range plan, 1983-87 forecasts, premises and concerns, with summary
- Long-range plan, 1983-84 update
- Long-range plan, 1884-85 update
- Long-range plan, 1985-89 revised
- Long-range plan, 1985-89
- Long-range plan, 1985-89 planning and budgeting schedule 1983-84 and NCA self-study process
- Long-range plan, 1985-89 planning and budgeting schedule
- Long-range plan, 1985-89 forecasts, premises and concerns, with summary
- Long-range plan, 1985-89 and NCA process - Long-range plan, 1985-89 summary and NCA issues
- Long-range plan, 1986-90
- Long-range plan, 1987-91
- Planning information 1987-88, planning assumption, enrollment projections
- Strategic plan 1988-89
- Strategic plan, 1989-90

**Box:** Pres 4
Series: Financial documents

- Capital improvements request, 1989
- Capital improvements request, 1993-98
- Capital improvements request, 1997-2002

Series: Subject files

- Legislative delegation briefing, 1981
- Summary and status report, facilities project requests, 1987-88
- Progress dinner, 1964
- Photos, trustees, presentation of charter, groundbreaking, Gov. office
- Progress report 1964
- Progress report 1967
- Progress report 1968-69
- Progress report 1969-70
- Reflections & projections 1967-68
- Telecommunications 1986-87
- Telecommunication 1987-93
- Levy 1991
- Levy 1992
- Levy, media plan, 1995
- General education task force report, 1985
- Memo on Nova, 1976
- Memo on NCA, 1969
- Governor's Award 1968, Max Lerner
- Resume for Max Lerner, 1970